



PUBLIC NOTICE IS HEREBY GIVEN THAT THE
BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
December 1st, 2021 - 2:00 pm

Board members may participate electronically at will, with the anchor location as stated above.

The public may participate electronically by joining via zoom at the following link <https://zoom.us/j/99812064248> or calling (346) 248-7799 or (669)900-6833, Meeting ID: 998 1206 4248. Comments will be limited to two (2) minutes per individual unless otherwise approved by the Board. Please state your name at the beginning of the comment. Please no foul or abusive language.

Or you may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link:
<https://www.youtube.com/channel/UckRYDnXVDLGv9792bhWn9Wg/videos>

~COMMISSION MEETING MINUTES~

Commissioner Lee (Chair), Commissioner Sakievich and Commissioner Gardner in Attendance
Others in Attendance: See Attached Attendance Sheet and Zoom List

(Meeting Called to Order: 2:15 P.M.)

PRAYER/READING/THOUGHT: **Chaplain Linda Walton**
PLEDGE OF ALLEGIANCE: **Wendy Hart**

RECOGNITION

1. RECOGNITION OF DECEMBER 2021 EMPLOYEE OF THE MONTH.
-PJ Maughan, Human Resources

(Timestamp: 2:12 p.m.)

COMMISSIONER SAKIEVICH – ANNOUNCED THE DECEMBER 2021 EMPLOYEE OF THE MONTH, SERGEANT JUSTIN GORDON (READ NOMINATION):

I would like to nominate Sergeant Justin Gordon for Utah County Employee of the Month. Sergeant Gordon exemplifies what is expected of a Utah County employee; he is committed and dedicated to serving the citizens of Utah County. His efforts in law enforcement make our community a safer place along with representing himself and the County in a positive light. He has a vast amount of experience in narcotics work with the S.E.T. Team, Major Crimes Task Force, Patrol, Investigations, K9 handler and currently gaining experience as a sergeant over Search and Rescue.

Sergeant Gordon came to work for Utah County in June of 2012 and Sergeant Gordon has been a valuable asset to the Utah County Sheriff's Office. Within a few months after coming to work at the Sheriff's Office, Sergeant Gordon was selected to work on the Utah County S.E.T. team. This team specializes in and targets street-level drug users and drug sellers. It is due to Sergeant Gordon's experience and knowledge in these investigations; the Utah County S.E.T. Team has had great success and has arrested hundreds of suspects who distribute illegal substances into our community.

Sergeant Gordon has consistently been a leader in many statistical categories. Not only does he continue to be extremely productive, but he also goes out of his way to assist citizens with calls for assistance. I have had multiple citizens comment on his professionalism and the all-around way he interacts with others. Sergeant Gordon is a team player; he is always willing to help other deputies who have less experience. Other Deputies feel comfortable in approaching him for his assistance or to answer questions due to his vast amount of experience and his overall demeanor.

I have full confidence in his abilities to make decisions and take on administrative tasks. He is an asset to the Sheriff's Office and the citizens of our County.

Sergeant Gordon is a great example of humility and dedication; he truly enjoys what he does and in turn sets a positive atmosphere to those around him. He is deserving of this recognition for what he does daily while working for Utah County. ~ Regards, Sgt. Josh Chappell ~

JUSTIN GORDON – I APPRECIATE THE RECOGNITION. I'M JUST A COG IN THE WHEEL OF WORKING WITH A GREAT DEPARTMENT AND GREAT PEOPLE. WORKING WITH SEARCH AND RESCUE OVER THE LAST 2 ½ YEARS HAS BEEN A GREAT CHANGE OF PACE FOR ME IN HELPING PEOPLE IN A DIFFERENT WAY. THANK YOU AGAIN FOR THE RECOGNITION.

2. PRESENTATION OF THE "ABOVE AND BEYOND AWARD" TO THE UTAH COUNTY PUBLIC DEFENDER ASSOCIATION BY THE EMPLOYER SUPPORT OF THE GUARD AND RESERVES.

-Lisa Shepherd, Commission

(Timestamp: 6:16)

SERGEANT MAJOR RANDY EDWARDS, UNITED STATES ARMY – IT'S A PRIVILEGE TO BE HERE AND ESPECIALLY IN THIS SETTING. I WOULD LIKE TO RECOGNIZE THE UTAH COUNTY PUBLIC DEFENDERS OFFICE. (INVITED TOM MEANS TO COME FORWARD). IT'S VERY RARE THAT THE EMPLOYER SUPPORTED GUARD RESERVE GIVE THIS ABOVE AND BEYOND AWARD, BUT

WE WOULD LIKE IT PRESENT IT TO SAY THANK YOU FOR YOUR SERVICES TO ALL AND FOR SUPPORTING OUR VETERANS.

WE ALSO HAVE A SECOND AWARD TO PRESENT TO TOM MEANS. THIS IS THE PATRIOT AWARD. WE GIVE THIS TO EMPLOYERS WHO SUPPORT THEIR VETERANS THAT ARE GOING ON GUARD DUTY AND IT TAKES A LOT OF SACRIFICE ON AN EMPLOYER TO LET ONE OF THEIR EMPLOYEES GO BECAUSE THEY HAVE TO FILL IN AND SOMETIMES IT'S NOT EASY TO DO THAT. THIS AWARD IS FROM THE SECRETARY OF DEFENSE.

MEMBER OF THE PUBLIC DEFENDERS OFFICE – I JUST WANT EVERYONE TO KNOW WHAT AN AMAZING SUPERVISOR HE IS. OUR OFFICE IS HERE TODAY IN SUPPORT OF HIM. HE HAS GUIDED US THROUGH THE DIFFICULT TASK AT TIMES, OF BEING A PUBLIC DEFENDERS TEAM AND ALL THE COMPLICATIONS AND BUMPS THAT COME WITH THAT. HE IS VERY LOYAL AND SUPPORTIVE OF US. WE KNOW THAT WE CAN ALWAYS RELY ON HIM.

CONSENT AGENDA

REGULAR AGENDA

1. RATIFICATION OF WARRANT REGISTER FOR DECEMBER 1, 2021, INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM

-Alice Black, Clerk/Auditor

APPROVED ON CONSENT

2. APPROVAL OF THE PAYROLL WARRANT SUMMARY FOR PAY PERIOD 23-2021

-Alice Black, Clerk/Auditor

APPROVED ON CONSENT

3. APPROVAL OF THE MINUTES FOR THE NOVEMBER 3, 2021, BOARD OF COMMISSIONERS BOARD MEETING

-Alice Black, Clerk/Auditor

APPROVED ON CONSENT

4. APPROVAL OF THE MINUTES FOR THE NOVEMBER 10, 2021, BOARD OF COMMISSIONERS BOARD MEETING

-Alice Black, Clerk/Auditor

APPROVED ON CONSENT

5. APPROVE PROPERTY TAX ACTIONS INCLUDED IN RECOMMENDATION LETTER
2021-8

-Adam Beck, Attorney

(Timestamp: 18:18)

**COMMISSIONERS, PAUL JONES (DEPUTY COUNTY ATTORNEY), DAVE SHAWCROFT
(DEPUTY COUNTY ATTORNEY) AND ADAM BECK (DEPUTY COUNTY ATTORNEY)
DISCUSSED THE FOLLOWING TAX ACTIONS:**

*** MCKELL: DEVELOPED A PORTION OF THE PROPERTY AND SUBDIVIDED A
PORTION OUT AND PULLED THE WHOLE PROPERTY OUT OF GREENBELT IN 2020
AND PAID THE ROLLBACK AND THEY MEANT TO KEEP A PORTION IN GREENBELT.
MCKELL'S ARE REQUESTING RELIEF FOR THE 2021 TAXES. COMMISSION AND
PAUL JONES DISCUSSED OPTIONS. COMPLETED APPLICATION NEEDED.**

**COMMISSIONER SAKIEVICH: MOTION TO CONTINUE MCKELL REQUEST (DATE TO
BE DETERMINED AT A LATER DATE)
COMMISSIONER GARDNER: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0**

(Timestamp: 32:47)

*** DONALD AND ANN SNOW TRUST: PARENTS PASSED AWAY AND THEY RECEIVED
THIS PROPERTY. THE PARENTS HAD BEEN PAYING AS IF IT WAS A BUILDABLE
LOT. NOW THE CHILDREN WANT TO SELL IT AND DUE TO SEISMIC REASONS, IT IS
NOT A BUILDABLE LOT AND SO IT IS A MUCH LOWER ASSESSMENT. THE
CHILDREN ARE WANTING TO BE REIMBURSED FOR THE LAST 10 YEARS. THERE
WAS NO COUNTY ERROR. EVERYONE WAS MADE AWARE OF IT AT THE SAME
TIME. COMMISSIONERS AND ATTORNEYS DISCUSS OPTIONS. STAFF
RECOMMENDATION IS TO DENY. COMMISSIONERS AGREED.**

**COMMISSIONER GARDNER: MOTION TO APPROVE AGENDA ITEM #5 WITH THE
EXCEPTION OF THE MCKELL PROPERTY WHICH WILL BE CONTINUED TO A
FUTURE DATE (TO BE DETERMINED)
COMMISSIONER SAKIEVICH: SECOND
AYE: ALL IN FAVOR
PASSED: 3/0**

6. APPROVE AND AUTHORIZE THE SIGNING OF A QUIT CLAIM DEED TO CHARLES
BETTS FOR A PARCEL ALONG 3200 WEST IN THE PALMYRA AREA.

-Richard Nielson, Public Works

**DAVE SHAWCROFT NOTED THAT REGULAR AGENDA ITEMS #6 AND #8 APPROVAL
IS CONTINGENT UPON THE GRANTS OF AN ACT OF AN ACCESS EASEMENT AND
THAT THE DEED AND THE ACCESSES BE RECORDED SIMULTANEOUSLY.**

APPROVED ON CONSENT

7. APPROVE AND AUTHORIZE THE SIGNING OF AN ACCESS AND IRRIGATION EASEMENT ON A PARCEL OF GROUND NEAR THE SPANISH FORK RIVER IN THE PALMYRA AREA.

-Richard Nielson, Public Works

STRICKEN ON CONSENT

8. APPROVE AND AUTHORIZE THE SIGNING OF A QUIT CLAIM DEED TO HAL D. ROBERTS AND KATHRYN D. ROBERTS FOR A PARCEL ALONG 3200 WEST IN THE PALMYRA AREA.

-Richard Nielson, Public Works

APPROVED ON CONSENT

9. APPROVE AND AUTHORIZE THE SIGNING OF A REQUEST TO HOLD OVER VEHICLE #701799 THAT WAS REPLACED ON DECEMBER 31, 2020, WITH VEHICLE #702231 AND THUS INCREASE THE UTAH COUNTY FLEET BY ONE ADDITIONAL VEHICLE.

-RICHARD NIELSON, Public Works

APPROVED ON CONSENT

10. APPROVE AND AUTHORIZE AN AGREEMENT WITH GSBS ARCHITECTS TO PROVIDE ARCHITECTURAL SERVICES TO EXPAND THE EXISTING FUEL ISLANDS TO INCLUDE ADDITIONAL PUMP FOR STANDARD VEHICLES, AN ADDITIONAL PUMP FOR LARGE VEHICLES AND RELOCATE THE WASH BAY AT A FIXED FEE OF \$53,950 IN ACCORDANCE WITH SPECIFICATIONS ESTABLISHED IN RFP 2021-7.

-RICHARD NIELSON, Public Works

APPROVED ON CONSENT

11. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH CRSA TO COMPLETE ARCHITECTURAL SERVICES ON FIVE CAPITAL PROJECTS - ADMIN BUILDING ENVELOPE STUDY, ADMIN BUILDING ENERGY EFFICIENCY UPGRADES, HISTORIC COURTHOUSE BUILDING ENERGY STUDY, HISTORIC COURTHOUSE LEVEL 3 OFFICE RENOVATIONS AND RECORDERS REMODEL IN ADMIN BUILDING AT A TOTAL COST OF \$364,085.

-RICHARD NIELSON, Public Works

APPROVED ON CONSENT

12. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #5 WITH PROJECT ENGINEERING CONSULTANTS TO PROVIDE ENGINEERING SERVICES ON THE PG CANYON ROAD (100 EAST) AND CENTER STREET INTERSECTION

-RICHARD NIELSON, Public Works

APPROVED ON CONSENT

13. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH MURRAY GLASS FOR LABOR AND MATERIALS TO WET SEAL SW AND SE CORNER WINDOWS AND ENTIRE SOUTH SIDE OF THE ADMIN BUILDING (EXCEPT LOWER ROW TO THE LEFT OF THE ENTRANCE) FOR AN AMOUNT OF \$18,268.

-RICHARD NIELSON, Public Works

APPROVED ON CONSENT

14. APPROVE AND ADOPT A RESOLUTION DECLARING UTAH COUNTY PERSONAL PROPERTY AS SURPLUS AND AWARDED SAID SURPLUS PERSONAL PROPERTY AS A GIFT TO LIEUTENANT JOHN LUKE IN RECOGNITION OF HIS MERITORIOUS SERVICE TO UTAH COUNTY

-Shawn Radmall, Sheriff

APPROVED ON CONSENT

15. DECLARE A DUTY WEAPON AS SURPLUS TO PRESENT TO A SHERIFF'S OFFICE LIEUTENANT UPON RETIREMENT

-Shawn Radmall, Sheriff

APPROVED ON CONSENT

16. APPROVE AND ADOPT A RESOLUTION DECLARING UTAH COUNTY PERSONAL PROPERTY AS SURPLUS AND AWARDED SAID SURPLUS PERSONAL PROPERTY AS A GIFT TO SERGEANT LAURA ADKINS IN RECOGNITION OF HER MERITORIOUS SERVICE TO UTAH COUNTY

-Shawn Radmall, Sheriff

APPROVED ON CONSENT

17. DECLARE A DUTY WEAPON AS SURPLUS TO PRESENT TO A SHERIFF'S OFFICE SERGEANT UPON RETIREMENT

-Shawn Radmall, Sheriff

APPROVED ON CONSENT

18. APPROVE AND AUTHORIZE COMMISSION SIGNATURE ON AGREEMENT WITH PURE WATER SOLUTIONS OF AMERICA, LLC TO PROVIDE WATER PURIFICATION SYSTEMS

-Shawn Reynolds, Sheriff

(Timestamp: 37:30)

COMMISSIONERS AND CORT GRIFFIN (COUNTY DEPUTY ATTORNEY) DISCUSSED THE BID PROCESS, BUT DOCUMENTATION IS NOT ATTACHED.

COMMISSIONER GARDNER: MOTION TO CONTINUE 1 WEEK (DECEMBER 8, 2021)

COMMISSIONER SAKIEVICH: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

19. ADOPT A RESOLUTION ESTABLISHING THE ANNUAL REGULAR MEETING SCHEDULE OF THE BOARD OF COUNTY COMMISSIONERS OF UTAH COUNTY, UTAH, FOR THE YEAR 2022.

-Dave Shawcroft, Attorney

APPROVED ON CONSENT (*with the addition of the BOE dates*)

20. APPROVE AND AUTHORIZE COMMISSION SIGNATURE ON AGREEMENT WITH CRAIG ENTERPRISES, INC, DBA COMM GAP FOR LANGUAGE SERVICES

-Ben Van Noy, Attorney

APPROVED ON CONSENT

21. RECEIVE THE RECOMMENDED PROPOSALS FOR RFP 2021-13 FOR FINANCIAL AUDIT SERVICES AND RECOMMEND A PROPOSAL FOR FURTHER NEGOTIATION OR AWARD OF A CONTRACT.

-Robert Baxter, Clerk/Auditor

(Timestamp: 38:34)

ROBERT BAXTER, PURCHASING MANAGER - THERE WERE ONLY 2 PROPOSALS RECEIVED: ONCE FROM GILBERT & STEWART AND THE OTHER FROM SQUIRE. THE EVALUATION COMMITTEE RANKED GILBERT & STEWART AS #1.

COMMISSIONERS, DAVE SHAWCROFT (COUNTY DEPUTY ATTORNEY), JOSH DANIELS (COUNTY CLERK/AUDITOR) AND ROBERT BAXTER DISCUSSED THE SELECTION PROCESS, SUGGESTIONS FOR FUTURE SELECTION, DURATION ON CONTRACT, GOOD PRACTICES, ON-SITE HOURS, ETC.

COMMISSIONER SAKIEVICH: MOTION TO APPROVE

COMMISSIONER GARDNER: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

22. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN AN AGREEMENT WITH WORKDAY FOR THE INCREASED NUMBER OF PERMITTED FSE WORKERS

-Brandon Chambers, Human Resources

APPROVED ON CONSENT

23. APPROVE THE PROVISION OF ACTING PAY FOR A POSITION IN THE CORRECTIONS DIVISION OF THE SHERIFF OFFICE EFFECTIVE 11/13/2021.

-Merritt Fullmer, Human Resources

APPROVED ON CONSENT

24. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT 4 TO AGREEMENT 2021-178 FOR FACILITIES USE AND SERVICE AGREEMENT BETWEEN UTAH COUNTY AND BRINGHAM YOUNG UNIVERSITY FOR THE UTAH COUNTY HEALTH DEPARTMENT PROVO MASS VACCINE CLINIC AT THE FORMER PROVO HIGH SCHOOL.

-Julie Dey, Health

APPROVED ON CONSENT

25. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH UTAH VALLEY UNIVERSITY IN ACCORDANCE WITH UTAH COUNTY AGREEMENT NO. 2021-729 TO ADDRESS HEALTH DISPARITIES RELATED TO COVID-19 AMONG HIGH RISK AND UNDERSERVED POPULATIONS.

-Julie Dey, Health

APPROVED ON CONSENT

26. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT 2 TO # 2021-642 WITH UTAH DEPARTMENT OF HEALTH FOR PUBLIC HEALTH EMERGENCY AND HEALTHCARE PREPAREDNESS.

-Julie Dey, Health

APPROVED ON CONSENT

27. APPROVE AND AUTHORIZE THE SIGNING OF A MASTER INTERNSHIP AGREEMENT WITH UTAH VALLEY UNIVERSITY AND UTAH COUNTY MOSQUITO ABATEMENT.

-Julie Dey, Health

APPROVED ON CONSENT

28. APPROVE AND RATIFY COMMISSION SIGNATURE ON AGREEMENT WITH WILLSCOT TO PURCHASE A MODULAR BUILDING TO BE USED AT THE DRIVE-THROUGH COVID-19 VACCINE CLINIC IN SPANISH FORK. THIS AGREEMENT REPLACES AGREEMENT NO. 2021-987.

-Ben VanNoy, Attorney

(Timestamp: 55:33)

(Discussed Regular Agenda Items #28 and #29 together)

BEN VAN NOY, COUNTY DEPUTY ATTORNEY – WE NEED TO CHANGE THE WORDING FROM ‘PURCHASE’ TO ‘LEASE’. THAT WAS AN ERROR AS TO HOW WRITTEN ON THE AGENDA.

COMMISSIONERS, BEN VAN NOY, PETER QUITTNER (EMERGENCY SERVICE/SHERIFF) DISCUSSED LENGTH OF LEASE, FEMA COVERING COST LENGTH, ARPA, ETC.

COMMISSIONER GARDNER: MOTION TO APPROVE NOTING THE CHANGE FROM ‘PURCHASE’ TO ‘LEASE’

COMMISSIONER SAKIEVICH: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

29. APPROVE AND RATIFY COMMISSION SIGNATURE ON AGREEMENT WITH WILLSCOT TO PURCHASE A MODULAR BUILDING TO BE USED AT THE DRIVE-THROUGH COVID-19 VACCINE CLINIC IN SARATOGA SPRINGS

-Ben VanNoy, Attorney

(Timestamp: 55:33)

(Discussed Regular Agenda Items #28 and #29 together – details under Item #28)

COMMISSIONER GARDNER: MOTION TO APPROVE NOTING THE CHANGE FROM ‘PURCHASE’ TO ‘LEASE’

COMMISSIONER SAKIEVICH: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

30. APPROVE AND AUTHORIZE COMMISSION SIGNATURE ON AGREEMENT WITH BRIXTON PROVO MALL, LLC TO LEASE SPACE TO BE USE AS A COVID-19 VACCINE CENTER.

-Ben VanNoy, Attorney

APPROVED ON CONSENT

31. APPROVE AND AUTHORIZE COMMISSION SIGNATURE ON AGREEMENT WITH REVABA K, LLC, DBA MICROTTEL INN & SUITES

-Peter Quittner, Sheriff

APPROVED ON CONSENT

32. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH MIDGLEY-HUBER, INC TO REPLACE FOUR AIR HANDLER UNITS AT THE SECURITY CENTER FOR A COST OF \$551,280 AND APPROVE THE REQUIRED 50% DEPOSIT TO SECURE MATERIALS AND AVOID A PROJECTED PRICE INCREASE.

-RICHARD NIELSON, Public Works

APPROVED ON CONSENT

33. ADOPT A RESOLUTION OF APPOINTMENT OF BOARD MEMBERS TO THE UTAH COUNTY BOARD OF HEALTH.

-Julie Dey, Health

TABLED ON CONSENT (December 8, 2021)

34. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION APPROVING THE 2022 BUDGET FOR THE GENERAL FUND AND OTHER BUDGETARY FUNDS OF UTAH COUNTY, UTAH.

-DAVE SHAWCROFT, Attorney

(Timestamp: 1:00:03)

COMMISSIONERS, DAVE SHAWCROFT (COUNTY DEPUTY ATTORNEY), RUDY LIVINGSTON (BUDGET MANAGER) DISCUSSED DIFFERENT SUGGESTIONS, POSSIBLE AMENDMENTS IN FUTURE MONTHS, FUEL COSTS, OTHER PROJECTIONS, SHERIFF'S DEPARTMENT FUNDING, EQUIPMENT REPLACEMENT, CAPITAL IMPROVEMENTS, WILDLAND FIRE, ELECTIONS, MARRIAGE DEPARTMENT, ETC.

COMMISSIONER LEE – QUESTION HAS BEEN CALLED MEANING TO END DEBATE AND HAVE VOTE. THOSE IN FAVOR TO END DEBATE.

LEE: YEA

SAKIEVICH: YEA

GARDNER: NAY

PASSED: 2/1

**COMMISSIONER SAKIEVICH: MOTION TO APPROVE THE LEE PROPOSAL
THOSE IN FAVOR: COMMISSIONER LEE AND COMMISSIONER SAKIEVICH
THOSE OPPOSED: COMMISSIONER GARDNER
PASSED: 2/1**

COMMISSIONER GARDNER – WANTED TO NOTE THAT WE DID NOT FUND THE SHERIFF'S DEPARTMENT AND WE DID NOT FUND THE ELECTIONS DEPARTMENT.

35. ADOPT AN ORDINANCE AMENDING CHAPTER 28 OF THE UTAH COUNTY CODE SEPARATING THE CONSOLIDATED OFFICES OF THE COUNTY CLERK AND COUNTY AUDITOR OF UTAH COUNTY, UTAH.

-Commissioner Tom Sakievich, Commission

(Timestamp: 1:13:18)

COMMISSIONER SAKIEVICH – THIS ITEM IS A RESULT OF EXTREMELY DEEP CONVERSATION FOR OVER 13 MONTHS. THE CLERK AND AUDITOR WERE COMBINED IN 1989. WE HAVE GATHERED FACTS THROUGH HISTORICAL COUNTY RECORDS, NEW ARTICLES, COUNTY AND STATE CODES, CONVERSATIONS WITH CURRENT AND PAST CLERK/AUDITORS AND ELECTED OFFICIALS, AUDITING PROFESSIONALS AS WELL AS HOLDING A WORK SESSION. TODAY, THE DEMANDS OF UTAH COUNTY CLERK AND AUDITOR ARE MEASURABLY SIGNIFICANTLY HIGHER DUE TO POPULATION GROWTH, CONTINUED GROWTH AND NEED FOR

INCREASED PERSONNEL. THE COST AND PERSONNEL FOR THE SINGLE CLERK ROLE WILL BE ROUGHLY \$122,000 PLUS BENEFITS AND THE COST OF INFRASTRUCTURE AND ADJUSTMENTS WILL BE ADDED INTO THAT. A GREATER FOCUS AND EFFICIENCIES WITH A COUNTY CLERK AND A COUNTY AUDITOR DEPARTMENT IS EXPECTED TO BE REALIZED. THIS IS THE IDEAL TIME TO ENSURE A WIDELY NOTICED, 2-COUNTY SEAT OFFICE SEATS THAT WOULD BE OPEN FOR THE 2022 BALLOT. STATE LAW REQUIRES US TO MAKE NOTICE NO LATER THAN FEBRUARY 1, 2022.

COMMISSIONER LEE – WOULD LIKE TO NOT THAT WE HAVE MENTIONED THAT THE CLERK/AUDITOR'S OFFICE DOES NEED TO BE INVESTIGATED FOR IN THE SENSE OF A NEED FOR A SPLIT. THIS HAS BEEN MENTIONED BY ALL OF US (COMMISSION) AND FROM MANY IN THE COUNTY.

COMMISSIONER GARDNER – THE NEXT AGENDA ITEM IS THE RESOLUTION TO FORMALLY ESTABLISH AN AUDIT COMMITTEE AND THAT AUDIT COMMITTEE WOULD THEN DIRECT ALL INTERNAL AUDITS. THIS IS A BEST PRACTICE. THIS IS WHAT IS DONE IN MANY COUNTIES THROUGHOUT THE STATE AND IS A RECOMMENDED BEST PRACTICE FROM ASSOCIATIONS AROUND THE COUNTY AND THAT LITERALLY SOLVES THE PROBLEM OF HAVING THE AUDITOR HAVE OTHER FUNCTIONS WITHOUT ADDING HUNDREDS OF THOUSANDS OF DOLLARS TO OUR BUDGET. IT PUTS THE POWER OF DIRECTING AN AUDIT OUTSIDE THE ELECTED AUDITOR'S OFFICE ALLOWING THE AUDIT COMMITTEE TO THEN DIRECT THE INTERNAL AUDITORS TO AUDIT ALL DIVISIONS, INCLUDING THE FINANCIAL DIVISION WHICH SPLITTING THE CLERK/AUDITOR'S OFFICE DOESN'T SOLVE THAT PROBLEM. CREATING AN AUDIT COMMITTEE (AGENDA ITEM #36) DOES WITHOUT ADDING NEARLY \$1 MILLION DOLLARS TO OUR BUDGET.

COMMISSIONERS DISCUSS ITEMS SUCH AS STAFFING, MERIT TO APPOINTED, CHIEF DEPUTY OPTIONS, STATUTORY ISSUES, ETC.

(Open for Public Comments)

CHRISTY HENSHAW – IN FAVOR OF THIS MOTION. I THINK THE CLERK AND AUDITOR IS A CONFLICT OF INTEREST.

KATHY HINDMARSH – I FEEL LIKE THE CLERK AND AUDITOR SHOULD BE SEPARATE ENTITIES. IT'S IMPORTANT FOR THE AUDITOR TO BE OBJECTIVE AND WOULD BE GREATER EFFICIENCY.

KRISTEN CHEVRIER – I AM IN FAVOR OF SEPARATING THE TWO OFFICES. IT MAKES COMMON SENSE.

TAMARA MULLEN – I'M HERE TO SUPPORT THE SEPARATION OF THE COUNTY AUDITOR AND THE COUNTY CLERK.

WENDY HART – I AM IN FAVOR OF THE PROPOSAL.

LISA SHEPHERD – I JUST WOULD LIKE TO NOTE THAT THE BUDGET OFFICER IS ACTUALLY OUR COUNTY AUDITOR AND THE BUDGET OFFICER DOES SET THE TENTATIVE BUDGET THAT IS PRESENTED. I RECOMMEND THAT WE ADOPT THIS.

LINDON COOK – I'M IN FAVOR OF THE MOTION TO SPLIT THE OFFICE OF CLERK AND AUDITOR.

VIC DAVANO – I'M NOT OPPOSED TO THE SPLIT, BUT I HAVE A PROBLEM WITH MAKING SURE THAT BUDGETS AND SUCH CAN BE PAID FOR SO THAT WE'RE NOT TAXED ANY MORE.

TYSON ZIMMERMAN (ZOOM) – I AGREE THAT WE WANT TO BE RESPONSIBLE WITH HOW WE SPEND OUR MONEY. I'M IN FAVOR OF THE SEPARATION.

COMMISSIONER LEE – I THINK WE NEED TO GET A GROUP TOGETHER SUCH AS DAVE SHAWCROFT, JOSH DANIELS, LISA SHEPHERD, RICHARD NIELSON AND RALF BARNES TO GO THROUGH AND LOOK AT OFFICE SPACE, STAFFING PROJECTS, NEEDS, COSTS, LEGAL REQUIREMENTS, ETC. I AM NOT OPPOSED TO THIS; I JUST FEEL WE NEED TO GET ALL OF OUR INFORMATION TOGETHER.

COMMISSIONER GARDNER – I AM NOT OPPOSED TO DOING THIS AT ALL, I JUST THINK THAT IF WE'RE GOING TO DO THIS, WE HAVE TO BE WILLING TO PAY FOR IT AND WE HAVE TO DO IT WELL AND RIGHT OTHERWISE WE'RE COMPROMISING ELECTIONS, AUDITING, ETC.

COMMISSIONER SAKIEVICH: MOTION TO CONTINUE FOR 1 WEEK (DECEMBER 8, 2021) AND TO ADD A WORK SESSION FOR THE SAME DATE WITH PERSONS SUGGESTED BY COMMISSIONER LEE.

COMMISSIONER GARDNER: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

36. ADOPT A RESOLUTION FORMALLY ESTABLISHING AN AUDIT COMMITTEE

-Jeremy Walker, Clerk/Auditor

(Timestamp: 2:01:53)

COMMISSIONER SAKIEVICH: MOTION TO STRIKE BASED ON AGENDA ITEM #35 AND THIS ITEM WAS PART OF THAT DISCUSSION.

COMMISSIONER SAKIEVICH: MOTION TO STRIKE

COMMISSIONER LEE: SECOND

**COMMISSIONER GARDNER: MOTION TO CONTINUE FOR 1 WEEK
(MOTION FAILS DUE TO LACK OF A SECOND)**

(BACK TO COMMISSIONER SAKIEVICH' S MOTION)

ALL IN FAVOR: COMMISSIONER LEE AND COMMISSIONER SAKIEVICH

THOSE OPPOSED: COMMISSIONER GARDNER

PASSED: 2/1

37. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Alice Black, Clerk/Auditor

APPROVED ON CONSENT

38. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Alice Black, Clerk/Auditor

STRICKEN ON CONSENT

39. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Alice Black, Clerk/Auditor

STRICKEN ON CONSENT

40. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Alice Black, Clerk/Auditor

APPROVED ON CONSENT

(after closed meetings – back in Public Meeting)

(Timestamp: 2:10:02)

**COMMISSIONER GARDNER: MOTION TO STRIKE
COMMISSIONER SAKIEVICH: SECOND**

AYE: ALL IN FAVOR

PASSED: 3/0

PUBLIC COMMENTS

ELDON NEVES – AT OUR MEETING THAT YOU WERE UNABLE TO ATTEND WAS SENATOR ROMNEY AND THE OWENS GROUP. WOULD LIKE TO GET TOGETHER WHEN THEM AND THE COMMISSIONERS TO SEE IF WE CAN GET THE COUNTY INVOLVED WITH A ROAD.

LISA SHEPHERD – WE HAVE WORKED WITH THE CLERK/AUDITOR AND HR AND MUCH OTHER RESEARCH WAS DONE REGARDING THE SPLIT OF THE CLERK/AUDITOR OFFICE.

(Moved to Closed Meetings: 4:25 P.M.)

(Reopened Public Meeting: 5:25 P.M.)

COMMISSIONER GARDNER: MOTION TO ADJOURN

COMMISSIONER SAKIEVICH: SECOND

AYE: ALL IN FAVOR

PASSED: 3/0

MEETING ADJOURNED

(Meeting Adjourned: 5:31 P.M.)

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Alice Black at 801-851-8111. Handicap parking is available, as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled

Those in Attendance Via Zoom:

Rob Moore

Tyson Zimmerman

Ralf Barnes

Cort Anderson

Amanda Miller

Britney Lindsey

Linsey Lesser

Benjamin Young

Ben Stanley

Dustin Warner

Elicia Edwards

Hailey Voeks

Lisa A

Coach 115

Natalie

Shanna Antle

Ben Van Noy

Linda Creswell

KSL Newsradio

J Baird

Travis Anderson

Tiffany

Ryan

Russ Rampton

BOARD OF COMMISSIONERS FOR UTAH COUNTY
PUBLIC MEETING ATTENDANCE SHEET
December 1, 2021 - 2:00 p.m.

PRINT CLEARLY

Name:

Agency:

Charles Betts

Hal & Kathryn Roberts

Rick Nelson

Anthony Canto

Diane Garcia

Sam Heninger

Rudy Livingston

Robert Baxter

Wendy Hart

Brian Voeks

Lisa Shepherd

Andrea Allen

Eric Edwards

PJ Hagle

Kristen Chevrier

UCPW

Sovereign

Assessor's

Clerk/Auditor

Clerk/Auditor

Procurer

Commission

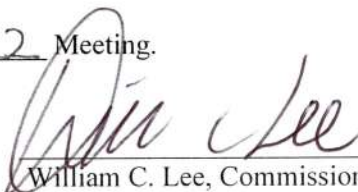
Commissioner Sakreuch Office

Recorder

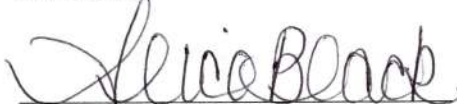
ucito

HP

Minutes approved at January 5, 2022 Meeting.


William C. Lee, Commission Chair

ATTEST:


Deputy Clerk/Auditor

